

# HOFFMAN'S ACCOUNTING AND TAX SERVICE

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November 1, 2009

Chase Farms Homeowners Association

PO Box 886

Novi, MI 48376-0886

Gentlemen:

I have examined the books and records of Chase Farms Homeowners Association for the years 2007 and 2008 then ended. I have not audited nor reviewed these records.

What you wanted specifically examined, as in the past, you had me review the revenue and compare it to what was being deposited and reported to your association. For the past two years, your record keeping and deposits have been timely and appear to match. The way you have been keeping your records has been excellent as compared to the past.

You also, have much better controls over expenses than in the past. Larger checks have better approval methods than in the past.

Your explanations in the cash receipts and cash disbursements journals are far more detailed, which helps to not ever have questions on expenses.

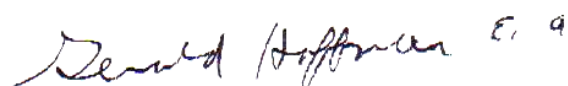
It also appears that your follow up on unpaid dues and liens are more timely and generating more revenue on a timely basis.

On your bank statements when some items are not clear, whether income or expenses, there are explanations detailing any differences. Those explanations were not done in the past, and this helps clarify any questions for the next treasurer taking over that position. These explanations, also, help if an association member wishes to look at your books and records.

I am impressed that your books and records have been reconciled and tie into your bank statements. You have set up internal controls in order that you should not ever have problems with your association books again. Again, never have the treasurer for more that two years, and be sure some other officer looks at the records during the year. Great internal controls have been set in place.

If you need any more details, or further explanations, please feel free to contact me.

Very truly yours,

A handwritten signature in cursive script that reads "Gerald Hoffman E.A." with a small superscripted "9" to the right.

Gerald Hoffman, E.A.