



# MINUTES

March 16, 2009  
7:00 – 8:30 PM  
Robbins Residence

## Board of Directors

### AGENDA

- 7:00 **CALL TO ORDER**
- 7:02 **SECRETARY'S REPORT** (Lisa)  
Confirm December & January Annual RESULTS approval
- 7:05 **TREASURER'S REPORT** (Dave)  
Review and approve Association Financial Report
- a. Conform both copies of Dec, Jan, & Feb bank statements (Dave & Steve/Lisa)
  - b. Confirm current month bank reconciliation (Dave & Board)
  - c. Review Revised December Financials and January & February Financials (Dave)
  - d. Update Unpaid Dues/Lien Status: (Dave)
  - e. Approve and sign pending invoices and related checks (Dave)
- 7:15 Status of *Gerald Hoffman Accounting & Tax Services* Annual Financial Review (Dave)
- 7:20 **SELECT BOARD OFFICERS FOR 2009**
- a. President
  - b. Vice-President
  - c. Secretary
  - d. Treasurer
- RE-ALIGN BANK SIGNATURES AND STATEMENT DELIVERY**
- 7:30 **DETERMINE 2009 BOARD MEETING SCHEDULE**
- a. Semi-monthly
  - b. Monthly
  - c. Other?
- 7:35 **MAINTENANCE – NORMAL** (Art)
- 1. Review Maintenance Report
- 7:40 **SOCIAL:**
- 1. Lessons Learned: Bike Parade: (Jennifer)
  - 2. Lessons Learned: Halloween Parade: (Jennifer)
  - 3. Easter Egg Hunt
  - 4. Other
- 7:50 **ARCHITECTURAL CONTROL: ENFORCEMENT** Update current status & determine next steps

### RESULTS

Present: Art Belloli, Bill Robbins, Lisa Cooper, Dave Renner, Larry Lloyd, Stephen Letzeiser

Agreed to send email to distribution list once files are posted following meeting to help get information to neighbors. We will not mail/deliver hardcopy.

See Files for details. Also non-profit filing for taxes due end of March.

Reviewed changes to the preliminary December and full year 2008 results, The changes resulted from the payment of an additional Midwest landscaping bill of approximately \$1,100.00 from October 2008 and from the bank fee charged to maintain the CFHA Sweep Account in the amount of \$175.00. In addition, a Midwest check was lost in transit and a new replacement check was issued. The updated and final 2008 results will be posted on the website.

CFHA will proceed an place Liens on the six homeowners that have not paid the dues for 2009 after various attempts collection attempts.  
**Lisa – contact Chase Dr. homeowner that has leased home.**

Delivered all of 2007 and 11 months of 2008 (since Dave took role).

A few neighbors expressed interest in participating on the board. **Art will contact them, report out at the next meeting.** Selection of Board Officers will be postponed until that time.

**Dave will get Lisa set up to receive.**

Meetings will occur every other Month.

**Lisa, contact other neighborhoods to see about their garage sale schedule.**  
See if we can all do same weekend?

**Art, ask Kelly to inquire regarding roof repairs on home on Ashbury**



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<p>1. Multiple locations      Satellite Dish Location (Kelly)            22219 Chase              [Krynak pool &amp; landscaping]</p> <p>2. Multiple locations      Unsightly and/or unkempt grounds (Larry)</p> <p>3. L/scape not maintained    42865 Ashbury (X Krlvg)            41720 Sudbury Ct.</p> <p>8:10 <u>Approve Improvement Projects</u>            1. <i>Replacement Street Signs (Larry)</i></p> <p>    2. <i>Prune 9-Mile: 17 Crabs &amp; 2 Hawthorns (All Season: \$610)</i></p> <p><u>Approve Research for Potential Projects</u>            1. <u>Upgrade Mailboxes</u>                a. <i>Straighten Crooked Bases</i>                b. <i>Paint all bases</i></p> <p>        c. <i>Construct Test pod/boxes with Azek (include # test)</i></p> <p>    2. <i>8-Mile Berm Evergreens (c \$350 ea for 7-8 ft. Spruce installed)</i></p> <p>    3. <i>Add 9-Mile Crab on West side</i></p> <p>    4. <i>Replace broken 8-Mile curbs</i></p> <p>    5. <i>Remove &amp; Replace Island Shrubs</i>            6. <i>Install Entryway Landscape Lighting</i>            7. <i>Remove 8-Mile "Ditch"</i>            8. <i>Lobby Novi for CFHA Street repaving</i>            9. <i>Other?</i></p> <p>8:20 <b>NEW BUSINESS:</b>            1.            2.</p> <p>8:25 <b>SCHEDULE NEXT MEETING DATE/PLACE:</b>            Date:            Host:</p> <p>8:30 <b>ADJOURN</b></p>	<p>Kelly absent</p> <p>Close</p> <p>Table until later in season</p> <p>Table until later in season</p> <p>See Larry presentation. We have an extra 6 – 8 plaques. Work plan to ensure we do this amount at a time and we do not have streets without signs during transition. Project approved for 6000\$ budget. Expect duration to be one month. 30 – 40 percent of the signs are deteriorated already.</p> <p>Approved</p> <p>Bill will assess how many boxes are leaning and need to be addressed, will also identify any he notices are in real need of paint.        Stephen – what was cost for labor to paint mailboxes prior?</p> <p>Art, call Azek and see if they will work with us on a 'test.' Estimate cost.</p> <p>Art and Larry, come up with specific recommendation: Type/size of tree, exact location. We will handle approval via email so we are able to start in spring, unless fall is a better plan. Please advise.</p> <p>800\$ Approved. Was considered in budget</p> <p>Table curbs and streets. Based on Novi City website, not in city priorities for repaving. We should discuss lobbying...this will take a lot of time and energy, but needs addressing.</p> <p>May 18<sup>th</sup>. Coopers.</p>
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